

TRUSTEES OF THE FREE PUBLIC LIBRARY
BOROUGH OF NORTH HALEDON

Minutes

January 9, 2019

Reorganization/Regular Meeting

- A. Meeting called to order: 7:37 p.m.—President John Fearnis presiding
- B. Reading of the Open Public Meetings Act: This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of January 9, 2019 was included in a list of meetings notice advertised in the NORTH JERSEY HERALD & NEWS and THE HAWTHORNE PRESS on December 20, 2018, was posted on the bulletin board on the same date, and remains posted as the required notice under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the Office of the Borough Clerk.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

- C. Roll call:
1. Members present: Mayor Randy George, John Fearnis, Erik Malpica, Holly Rogers, Joanne Tattersall
 2. Members absent: Shirley De Groot (excused)
 3. Staff present: Susan Serico, Director
 4. Guests present: None
- D. Reading and adoption of By-laws: **Motion to re-adopt the By-laws made by Erik Malpica, seconded by Holly Rogers, and unanimously approved.** (Copy attached and made part of the within minutes.)
- E. Resolution to set meeting dates for 2019: **Erik Malpica moved and Holly Rogers seconded a motion for a resolution to set the meeting dates for 2019 as follows: January 9 (Regular and Reorganization), February 13 (Regular and Annual), March 13, April 10, May 8, June 12, July 10, September 4, October 9, November 13, December 11. Unanimously approved.** (Copy attached and made part of the within minutes.)
- F. Election of officers:
1. Current officers are:
 - a. John Fearnis, President
 - b. Joanne Tattersall, Vice-President
 - c. Holly Rogers, Treasurer
 - d. Shirley De Groot, Secretary

2. Mayor Randy George nominated the current slate of officers for re-election.
3. **There being no further nominations from the floor, motion to re-elect the current slate of officers for 2019 made by Mayor Randy George, seconded by Erik Malpica, and unanimously approved.**

G. Appointment of committees: The President made the following committee appointments.

1. Public Relations
 - a. Joanne Tattersall, Chair
 - b. John Fearn
 - c. Erik Malpica
2. Personnel
 - a. Mayor Randy George, Chair
 - b. John Fearn
 - c. Holly Rogers
3. Building, Grounds and Expansion
 - a. Mayor Randy George, Chair
 - b. Erik Malpica
 - c. Joanne Tattersall
4. Policy/Library Services
 - a. Shirley De Groot, Chair
 - b. Erik Malpica
 - c. Holly Rogers
5. Finance
 - a. Holly Rogers, Chair
 - b. Mayor Randy George
 - c. Joanne Tattersall

H. Correspondence: None

I. Minutes of the previous meeting: **Motion to approve the minutes of the previous meeting of December 12, 2018 made by Holly Rogers, seconded by Erik Malpica and unanimously approved.**

J. Treasurer's General Fund Report: **Motion to receive the November 2018 Treasurer's General Fund Report made by Erik Malpica, seconded by Mayor Randy George, and unanimously approved.**

K. Treasurer's Gift Account Report: **Motion to receive the November 2018 Treasurer's Gift Account Report made by Erik Malpica, seconded by Joanne Tattersall, and unanimously approved.**

- L. Treasurer's Capital Account Report: **Motion to receive the November 2018 Treasurer's Capital Account Report made by Joanne Tattersall, seconded by Erik Malpica, and unanimously approved.**
- M. Bills in Order to Be Paid: **Motion the bills for January 1-9, 2019 be paid if and when the funds are available made by Erik Malpica, seconded by Holly Rogers, and unanimously approved.** (Copy attached and made part of the within minutes.)
- N. Director's Report: **Motion to receive the December 2018 Director's Report made by Joanne Tattersall, seconded by Erik Malpica, and unanimously approved.**
- O. Committee reports:
1. Public Relations:
 - a. 10 children in grades K-2 attended a Super Science class on hibernation on December 14.
 - b. Eight Crafty Ladies created wine cork Christmas trees on December 18.
 - c. Five members of the Green Team met at the library on December 20.
 - d. A holiday After-School Story Time was held on December 21. Eight children in grades K-2 attended.
 - e. The winter session of Baby Play Time began January 7. Five Borough children ages 12-23 months and a parent/caregiver are registered for the six week series.
 - f. Five members of the Golden Age Audit Committee met at the library on January 7.
 - g. The winter session of MakerSpace Mondays began on January 7. Five children of kindergarten age and older are registered for the six week series.
 - h. Wyckoff author Nicholas Johns discussed his novel, *The Darkest Winter*, at the January 8 meeting of the Readers Kaffeeklatsch. Nine women were in attendance.
 - i. The winter session of Toddler Story Time began January 9. Seven Borough two year-olds and a parent/caregiver are registered for the six week series.
 - j. Six Borough children of kindergarten age and older participated in the January 9 meeting of the Lego Club.
 - k. Upcoming programs/activities:
 - (1.) Chair Yoga (1/10 – 2/14)
 - (2.) Tech Talk (1/10 – 5/30)
 - (3.) Preschool Story Time (1/11 – 2/15)
 - (4.) Super Science (1/11)
 - (5.) Crafty Ladies (1/15)
 - (6.) Family Movie Night: *Smallfoot* (1/16)
 - (7.) Green Team (1/17)
 - (8.) Special event: *Five Steps to Getting Published* (1/17)
 - (9.) After-School Story Time (1/18)
 - (10.) Movies Worth Watching: *Crazy Rich Asians* (1/22)
 - (11.) Friends of the Library Annual Meeting (1/22)
 - (12.) Public Events Committee meeting (1/22)
 - (13.) Board Game Afternoon (1/23)
 - (14.) Super Science (1/25)

- (15.) Special Event: *Super Bowl Trivia Nite* (1/30)
- (16.) Book Bingo (2/1)
- (17.) Tuesday Talks: *The Unfortunate History of Slavery in New Jersey* (2/5)
- (18.) After-School Art Club (2/6)
- (19.) Super Science (2/8)
- (20.) Books 'n' Bites (formerly Readers Kaffeeklatsch) (2/12)
- (21.) Lego Club (2/13)

2. Personnel: None

3. Building, Grounds and Expansion:

- a. A number of library programs for adults have Wait Lists due to limited space in the current areas in which movie screenings, lectures, and Chair Yoga are held. The Director outlined a plan for creating a meeting room which can accommodate a larger number of people than the current area in which programs are held.

4. Policy/Library Services:

- a. The *Unattended Children in Library Policy* was reviewed. **Erik Malpica moved and Joanne Tattersall seconded a motion to revise the Unattended Children in Library Policy as follows:**
 - **Replace the phrase: Using a cell phone inside the building with *Talking on a cell phone inside the building.***
 - **Replace the phrase: Accessing inappropriate websites on the Internet, including, but not limited to MySpace, Facebook....with *Accessing inappropriate websites.***

Unanimously approved.

5. Finance:

- a. 2019 anticipated revenues were outlined.
- b. The Director reviewed proposed expenditures for 2019.
- c. **Motion to adopt the 2019 budget as presented made by Joanne Tattersall, seconded by Holly Rogers, and unanimously approved.** (Copy attached and made part of the within minutes.)

P. Unfinished business: None

Q. New business:

- 1. **Motion for a resolution to host in conjunction with the Friends of the Library a trip to see *Ain't Too Proud – The Life and Times of the Temptations* on March 28, 2019 made by Erik Malpica, seconded by Holly Rogers, and unanimously approved.** (Copy attached and made part of the within minutes.)

R. Motion to open meeting to public for discussion: **Motion to open the meeting to the public for discussion made by Erik Malpica, seconded by Holly Rogers, and unanimously approved.**

S. Motion to close the floor to the public: **There being no public present, motion to close the floor to the public made by Erik Malpica, seconded by Holly Rogers, and unanimously approved.**

T. Motion to adjourn: **Motion to close the meeting and adjourn at 8:40 p.m. made by Erik Malpica, seconded by Holly Rogers, and unanimously approved.**

U. Date of next regularly scheduled meeting: The next meeting of the Trustees of the Free Public Library of the Borough of North Haledon will be held February 13, 2019 at 7:30 p.m. in the library.

Respectfully submitted,

Susan Serico

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Secretary pro-tem