

TRUSTEES OF THE FREE PUBLIC LIBRARY
BOROUGH OF NORTH HALEDON

Minutes
February 13, 2019
Annual/Regular Meeting

- A. Meeting called to order: 7:30 p.m.—President John Fearnis presiding
- B. Reading of the Open Public Meetings Act: This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of February 13, 2019 was included in a list of meetings notice advertised in the NORTH JERSEY HERALD & NEWS and THE HAWTHORNE PRESS on January 10, 2019 was posted on the bulletin board on the same date, and remains posted as the required notice under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the Office of the Borough Clerk.

Proper notice having been given, the Secretary is directed to include this statement in the minutes of this meeting.

- C. Roll call:
1. Members present: Shirley De Groot, Mayor Randy George, John Fearnis, Erik Malpica, Holly Rogers, Joanne Tattersall
 2. Members absent: None
 3. Staff present: Susan Serico, Director
 4. Guests present: None
- D. Correspondence:
1. Letter from Merodie Hancock, President, Thomas Edison State University re: Statewide delivery services
- E. Minutes of the previous meeting: **Motion to approve the minutes of the previous meeting of January 9, 2019 made by Joanne Tattersall, seconded by Erik Malpica, and unanimously approved.**
- F. Treasurer's General Fund Report: **Motion to receive the December 2018 Treasurer's General Fund Report made by Erik Malpica, seconded by Joanne Tattersall, and unanimously approved.**
- G. Treasurer's Gift Account Report: **Motion to receive the December 2018 Treasurer's Gift Account Report made by Joanne Tattersall, seconded by Erik Malpica, and unanimously approved.**

- H. Treasurer's Capital Account Report: **Motion to receive the December 2018 Treasurer's Capital Account Report made by Erik Malpica, seconded by Joanne Tattersall, and unanimously approved.**
- I. Treasurer's Annual Report: **Motion to receive the Treasurer's 2018 Annual Report made by Erik Malpica, seconded by Joanne Tattersall, and unanimously approved.**
- J. Bills in Order to Be Paid: **Motion the bills for January 10-February 13, 2019 be paid if and when the funds are available made by Joanne Tattersall, seconded by Erik Malpica, and unanimously approved.** (Copy attached and made part of the within minutes.)
- K. Director's Annual Report: **Motion to receive the Director's 2018 Annual Report made by Holly Rogers, seconded by Erik Malpica, and unanimously approved.**
- L. Director's Report: **Motion to receive the Director's January 2019 Report made by Holly Rogers, seconded by Erik Malpica, and unanimously approved.**
- M. Committee reports:
1. Public Relations:
 - a. The winter session of Chair Yoga with licensed yoga instructor Gianna Wozney began on January 10 and will end February 15. Chair Yoga is sponsored in part by the Friends of the Library. 13 women are registered for the weekly sessions.
 - b. Claire Houghton-Kiel is available on Thursday evenings to share her knowledge on "all things tech." The current session began on January 10 and will run through May 30. Funding for Tech Talk is provided by the Friends of the Library.
 - c. 12 children ages 3-5 (and a parent/caregiver) are registered for Preschool Story Time which began on January 11 and will run through February 15.
 - d. Dinosaurs were the topic of a Super Science class for students in grades K-2 on January 11. Nine children participated.
 - e. Eight Crafty Ladies made crystal sun catchers on January 15.
 - f. A Family Movie Night was planned for January 16. However, possibly due to the weather, only two adults attended the screening of *Smallfoot*. Family Movie Night is sponsored by the Friends of the Library.
 - g. Four members of the Green Team met at the library on January 17.
 - h. 12 adults attended Wil Mara's January 17 presentation on *Five Steps to Getting Published*.
 - i. The January 18 After-School Story Time featured winter stories and a craft. Nine children in grades K-2 participated.
 - j. The January 22 Movies Worth Watching selection proved to be so popular that due to limited seating, two showings were deemed necessary. 24 adults in total viewed *Crazy Rich Asians*. Movies Worth Watching is sponsored by the Friends.

- k. The Friends of the Library Annual meeting was held on January 22. Re-elected to office were:
 - (1.) President – Joanne Tattersall
 - (2.) Vice President – Joseph Rutkowski
 - (3.) Secretary - Helen Simi
 - (4.) Treasurer – Jack Hainthaler
 - (5.) Trustees – Howard Jost, Allen Marchisin, Joseph Rigolio
- l. 12 members of the Public Events Committee met at the library on January 22.
- m. 12 students in grades 3 and up had fun with balloon cars during the January 25 Super Science class.
- n. The Friends of the Library hosted a Super Bowl Trivia Nite on January 30. 11 adults participated in an evening of food and fun!
- o. Five children in grades K and up played Library Bingo on February 1.
- p. 24 adults attended Rick Geffken’s PowerPoint presentation on *The Unfortunate History of Slavery in New Jersey* on February 5. A Tuesday Talks for Seniors event, the program was sponsored by the Friends of the Library.
- q. The February 12 Books ‘n’ Bites program was cancelled due to inclement weather.
- r. One student attended the Lego Club meeting on February 13.
- s. Upcoming programs:
 - (1.) Crafty Ladies (2/19)
 - (2.) Green Team meeting (2/21)
 - (3.) Green Team Seed Swap (2/25)
 - (4.) Movies Worth Watching (2/26)
 - (5.) PEC meeting (2/26)
 - (6.) Angels for Animals Network meeting (2/27)
 - (7.) Tuesday Talks (3/5)
 - (8.) Golden Age Executive Board meeting (3/7)
 - (9.) Super Science (3/8)
 - (10.) Books ‘n’ Bites (3/12)

2. Personnel:

- a. Donna Dooner’s mother, Constance Dooner, passed away on February 4, 2019.

3. Building, Grounds and Expansion: No report

4. Policy/Library Services:

- a. The Library closed at 3:00 p.m. on Tuesday, February 12 due to inclement weather.

5. Finance: No report

N. Unfinished business: None

- O. New business:
1. The New Jersey Library Trustee Association will sponsor a workshop on *What Every Library Trustee Needs to Know – Now!* on Saturday, March 16 at the Wayne Public Library. Each attendee will earn 4.5 CEUs for State Per Capita Aid requirements. On-line registration is now underway. (<http://njlibrarytrustees.org/calendar>)
- P. Motion to open meeting to public for discussion: **Motion to open the meeting to the public for discussion made by Holly Rogers, seconded by Joanne Tattersall, and unanimously approved.**
- Q. Motion to close the floor to the public: **There being no public present, motion to close the floor to the public made by Joanne Tattersall, seconded by Holly Rogers, and unanimously approved.**
- R. Motion to adjourn: **Motion to close the meeting and adjourn at 8:01 p.m. made by Holly Rogers, seconded by Erik Malpica, and unanimously approved.**
- S. Date of next regularly scheduled meeting: The next meeting of the Trustees of the Free Public Library of the Borough of North Haledon will be held March 13, 2019 at 7:30 p.m. in the library.

Respectfully submitted,

Shirley De Groot

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Secretary